



MOMBASA COUNTY PUBLIC SERVICE BOARD



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EXTERNAL ADVERTISEMENT

Pursuant to the provisions of Article 235 of Constitution of Kenya (2010), Mombasa County Public Service Board wishes to consider applications from highly qualified, results oriented and self-motivated Kenyan citizens for appointment to the following positions in the department of Health Services.

MCPSB/001/08/2025: Medical Specialist I (Gynaecologist) Job Group 'Q' One (1) Position

Terms of service: Three (3) Years Contract

Duties and Responsibilities

- Undertaking general diagnosis, care, treatment and rehabilitation of patients
- Carrying out specialized clinical care
- Providing psycho-social interventions
- Providing clinical services to patients
- Training, consulting and performing surgeries in various health facilities
- Carrying out forensic and medico-legal services
- Coordinating disease surveillance, prevention, and control
- Coordinating health education and promotion
- Implementing health projects and programmes
- Maintaining up-to-date health information systems
- Monitoring provision of health treatment and care
- Undertaking health research; and analyzing medical reports.

Requirements for appointment

- Served as an Assistant Director of Medical Services/Medical Specialist II for a minimum period of three (3) years
- Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by Medical Practitioners and Dentists Board;
- Master's degree in the field of Medicine, Obstetrics and Gynecology, or equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board
- Certificate of Registration by the Medical Practitioners and Dentists Board

- Valid practicing license from Medical Practitioners and Dentists Board
- Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution
- Certificate in computer application skills from a recognized institution; and
- Demonstrated professional competence and managerial capability as reflected in work performance and results.

MCPSB/001/09/2025: Registered Clinical Officer III Job Group 'H' Twelve (12) positions

Terms of service: Three (3) Years Contract

Duties and Responsibilities

- Taking history, examining, diagnosing and treating patients common ailments at an outpatient health facility,
- Implementing Community Health care activities in liaison with other health workers,
- Guiding and counseling patients, clients and staff on health issues
- Sensitizing patients and clients on preventive and promotive health
- Carrying out minor surgical procedures as per training and skills
- Collecting and compiling clinical data and referring patients and clients to appropriate health facilities.

Requirements for appointment

- Diploma in Clinical Medicine and Surgery or Clinical medicine and Community Health from a recognized institution
- Certificate of Registration from Clinical Officers' Council and:
- Certificate in Computer Applications Skills from a recognized institution.
- Satisfy the requirement of Chapter Six of the Constitution of Kenya
- Have a valid practice license.
- Must have good inter-personal and communication skills.

MCPSB/001/10/2025: Pharmaceutical Technologist III Job Group 'H' Twelve (12) Positions

Terms of service: Three (3) Years Contract

Duties and Responsibilities

- Dispensing and impounding medicines;

- Verifying and maintaining information relating to drugs issued to patients;
- Ordering and recording of drugs and other supplies;
- Guiding and counseling trainees and supervision of other staff working under him

Requirements for appointment

- Diploma in Pharmaceutical technologists from a recognized institution
- Registered by the Pharmacy and Poisons Board
- Certificate in Computer application skills from a recognized Institution.

MCPSB/001/11/2015: Medical Lab Technologist III Job Group 'H' Twelve (12) Positions

Terms of service: Three (3) Years Contract

Duties and Responsibilities

- Decontaminating Working Benches;
- Receiving And Scrutinizing Laboratory Requisition Forms And Specimens;
- Preparing Clients For Collection Of Specimens;
- Receiving, Collecting, Labeling And Registering Of Specimens;
- Disaggregating Specimens For Processing And Analyses;
- Preparing Reagents; Examining Specimen; Writing And Recording Of Results; dispatching The Results For Use In Clinical Management;
- Preparing Stains;
- Performing Blood Group Grouping;
- Issuing Blood And Blood Products To Peripheral Health Facilities;
- And Storing Blood Products According To Their Requirements.

Requirements for appointment

- Diploma in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory and Technologists Board.
- Registration Certificate Issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB)
- Valid practicing license from Kenya Medical Laboratory Technicians and Technologists Board.; and
- Certificate in Computer application skills from a recognized institution.
- Satisfy the requirement of chapter six of the constitution of Kenya

MCPSB/001/13/2025: Medical Social Worker III Job Group 'H' One (1) position

Terms of service: Three (3) Years Contract

Duties and Responsibilities

This will be the entry and training grade. An officer at this level will be a member of a health team addressing the psychosocial effects as related to patients' diagnosis, prognosis and future resettlement, and counseling of patients especially in cases associated with pandemic diseases, mental illness, HIV/AIDS, epilepsy etc.

Requirements for appointment

- Kenya Certificate of Secondary Education (KCSE) mean grade C or its equivalent qualification and Diploma in any of the following disciplines:
- Social Work, Sociology, Psychology, Anthropology, Mental health or its equivalent qualification from a recognized institution.
- Certificate in Computer Application skills from recognized institution;
- Fulfills expectations of Chapter Six of the Constitution of Kenya on leadership and integrity,
- Ability to communicate effectively

MCPSB/001/14/2025: Director Clinical Services, Training & Research Job Group 'R' One (1) position (Coast General Teaching & Referral Hospital)

Terms of Service: Three (3) Years Contract

Duties and Responsibilities

Clinical Services Management

- Provide leadership in the development and implementation of clinical policies, protocols, and procedures to ensure high-quality healthcare services.
- Oversee the administration of medical and surgical services to enhance patient care and safety.
- Monitor and evaluate clinical performance indicators and outcomes to ensure continuous improvement in healthcare delivery.
- Ensure compliance with national and international healthcare regulations, guidelines, and best practices.
- Lead quality assurance initiatives, risk management, and patient safety programs.
- Coordinate and oversee the operations of specialized medical units and centers of excellence.

Training and Capacity Building

- Develop and implement training programs for healthcare professionals, including continuous medical education (CME) and professional development initiatives.
- Collaborate with medical training institutions, universities, and regulatory bodies to enhance the training and accreditation of healthcare practitioners.
- Establish internship, residency, and fellowship programs to enhance clinical competence and specialization.
- Promote mentorship and career development programs for clinical staff.

Research and Innovation

- Develop and oversee research programs aligned with institutional and national healthcare priorities.
- Foster collaboration with academic and research institutions for clinical trials, health research, and evidence-based practice.
- Ensure ethical approval, compliance, and adherence to research guidelines and regulations.
- Promote innovation in medical technologies, procedures, and treatment modalities.
- Secure funding and partnerships for research and development initiatives.

Strategic Leadership and Governance

- Provide advisory support to senior management and board of directors on clinical, training, and research matters.
- Develop and manage departmental budgets, ensuring efficient resource allocation and financial sustainability.
- Lead and coordinate multidisciplinary teams to enhance service integration and patient-centered care.
- Develop policies and strategic plans to improve institutional performance in clinical services, training, and research.
- Engage with government agencies, donors, and partners to advance healthcare objectives.

Requirements for appointment

- Bachelor's Degree in Medicine and Surgery (MBChB) or equivalent from a recognized institution.
- Master's Degree in Medicine, Public Health, Health Management, Medical Education, Clinical Medicine, or a related field.

- Minimum of 10 years of progressive experience in clinical services, medical training, and/or research, with at least 5 years in a senior leadership role.
- Registration and licensure with the Kenya Medical Practitioners and Dentists Council (KMPDC) or other relevant professional bodies.
- Certification in healthcare leadership, administration, or quality management is an added advantage.
- More than 2 years' experience in management position in a busy hospital/university setup

MCPSB/001/15/2025: Director Quality Assurance and Facility Outreach Job Group 'R' One (1) position (Coast General Teaching & Referral Hospital)

Terms of Service: Three (3) Years Contract

Duties and Responsibilities

Quality Assurance and Compliance

- Develop and implement hospital-wide quality assurance policies, procedures, and frameworks.
- Ensure compliance with national and international healthcare quality and safety standards.
- Conduct regular audits, quality assessments, and risk management reviews.
- Oversee the implementation of patient safety protocols and infection prevention control measures.
- Coordinate with regulatory bodies such as the Kenya Medical Practitioners and Dentists Council (KMPDC), Ministry of Health, and accreditation agencies.
- Investigate patient complaints, adverse events, and sentinel events, ensuring corrective actions are implemented.
- Establish and oversee clinical governance structures and quality improvement committees.

Facility Outreach Services

- Develop and implement strategies for expanding outreach healthcare services to underserved communities.
- Oversee the operationalization of outreach clinics and community-based health programs.
- Collaborate with county and national government health departments, NGOs, and other stakeholders to strengthen outreach services.
- Monitor the impact and effectiveness of outreach programs, ensuring alignment with the hospital's strategic goals.

- Lead health promotion and education initiatives to improve community health outcomes.

Performance Management and Training

- Provide leadership in continuous medical education (CME) and training for staff on quality improvement and best practices.
- Develop key performance indicators (KPIs) and reporting mechanisms to track quality improvement progress.
- Work with departmental heads to drive a culture of accountability, transparency, and excellence in service delivery.
- Foster a patient-centered approach to healthcare service provision.

Requirements for appointment

- Bachelor's degree in Medicine (MBChB) or a related healthcare field.
- Master's degree in Public Health, Healthcare Management, Quality Assurance, or a related field.
- Minimum of 10 years of experience in healthcare management, with at least 5 years in a senior leadership role in quality assurance or hospital operations.
- Proven experience in implementing quality management systems in healthcare settings.
- Strong knowledge of national healthcare policies, standards, and accreditation requirements.
- Experience in community health programs and outreach services is an added advantage.
- Training in healthcare Quality assurance added advantage

HOW TO APPLY

Interested and qualified candidates are required to complete employment application details from Mombasa County Public Service Board website **www.mcpsb.go.ke**

Certified copies of relevant Academic and Professional certificates and transcripts, Identity card or Passport and any other relevant supporting documents should be attached.

Submission for the Job Applications should be done on or before **4th April 2025** County Government of Mombasa is an equal opportunity employer. Youth, Women and Persons Living with Disabilities, Marginalized and Minority communities are encouraged to apply. Canvassing in any form will lead to automatic disqualification.

Please be informed that Mombasa County Public Service Board DOES NOT USE AGENTS nor CHARGE ANY FEE for its services.

ONLY Short listed candidates will be contacted and they shall be required to produce originals of their National Identity Card, Academic and Professional certificates, Transcripts and Certified copies of Clearance certificates Directorate of Criminal Investigations (Certificate of Good Conduct), Kenya Revenue Authority, Ethics & Anti-Corruption Commission (EACC), Higher Education Loans Board, Credit Reference Bureau, Clearance certificate from Commission for University Education (for holders of degrees from foreign Universities) and any other relevant documents during interviews. Further information is available on the Mombasa County Public Service Board website.